



# THE CLASSICAL ACADEMY

## BOARD OF DIRECTORS MEETING

MONDAY, AUGUST 12, 2013, 6:00-10:00 P.M.

NORTH CAMPUS — TCA ROOM 2213/2214(SECONDARY)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

### AGENDA

- |       |  |        |
|-------|--|--------|
| I.    | Call to Order (6:00 p.m.)  |        |
| II.   | Pledge of Allegiance / Roll Call   | 5 min  |
| III.  | Approval of Agenda   | 5 min  |
| IV.   | Hail and Farewell to Board Members   | 10 min |
| V.    | Sign Board Agreement and Welcome New Board members   | 5 min  |
| VI.   | Board Officer Elections  | 15 min |
| VII.  | Comments from the Audience (Audience members have 5 minutes to address the Board)<br>(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group) | 10 min |
| VIII. | Celebrating TCA  | 5 min  |
| IX.   | Report of the Executive Director & Cabinet Spotlights<br>Motion: to receive the report   | 10 min |
| X.    | Consent Agenda<br>Board Directed items to be removed from Consent Agenda:<br>Motion: to accept the Consent Agenda  | 5 min  |
|       | A. Minutes: June 10, July 2 (Pope, Swanson)  |        |
|       | B. Written Reports of the Executive Director and Cabinet   |        |
|       | 1. Human Resources (Schulz)  |        |
|       | a. Matters Relating to Personnel Action  |        |
|       | 2. Operations (Collins)  |        |
|       | a. Ops Update  |        |
|       | b. Final Signed Copy of TCA Charter  |        |

3. Finance (VanGambleare)
  - a. May, June Financials
4. Advancement Update (Laney)
  - a. Annual Giving Update
  - b. Advancement Advisory Sub-Committee Information (Members, Purpose, etc.)
5. Board Policy Reviews
  - a. Board Agreement
  - b. Board Meetings
  - c. Board Job Description
  - d. Budget Projections
6. Updated Strategic Calendar
7. Updated Board Meeting Schedule
8. Board Grant of Authority

## XI. Discussion Agenda Items

- A. Items removed from Consent Agenda
- B. Cabinet Level Reports

1. 2014-2015 TCA Calendar Review Report 15 min  
 Action: Coulter/Jolly  
 Motion: to receive the report  
 Rationale: to provide the Board with information regarding the development of the 2014-2015 TCA Calendar
2. Administrative Actions to Address Board's Uniform Policy 15 min  
 Action: Coulter/Jolly  
 Motion: to receive the report  
 Rationale: to review the Executive Director's plan to implement the Board's Uniform Policy
3. Administration Action Items with Respect to TCA Strategic Plan 10 min  
 Action: Coulter  
 Motion: to receive the report  
 Rationale: to discuss next steps in the implementation of the Strategic Plan
4. AWG Final Report 10 min  
 Action: Leland  
 Motion: to receive the report  
 Rationale: to deliver final report to the Executive Director and Administrative Staff

### C. Board Subcommittee Reports

1. Board Strategic Plan Sub-committee 10 min  
 Action: Leland  
 Motion: To accept report  
 Rationale: Update the board on discussion and review of next steps on Board Strategic Plan action items.
2. Executive Director Search Committee Update 10 min  
 Action: Cameron  
 Motion: to receive the report  
 Rationale: to review progress on the Executive Director Search Process and to discuss the Executive Director job description
3. FAC Report 10 min  
 Action: Woody  
 Motion: to accept the report  
 Rationale: to review the Endowment Policy and make recommendations to the Board
4. Executive Director (Position) Evaluation Update  
 Action: Palmer

Motion: to approve of the process and timeline associated with the TCA Board evaluating the Executive Director

Rationale: to have in place, before the next Executive Director is hired, a process and timeline for the Board to evaluate the next Executive Director and initiate this evaluation process during the 2013-2014 year on the current Executive Director

D. Board of Directors Appointment Process

1. Appointment of New Board Member 30 min  
Action: Leland  
Rationale: to discuss process to appoint a new Board member to fill the current vacant seat on the TCA Board of Directors/Interview candidates for Board

E. Board Development and Assessment

1. Board Development & Training 10 min  
Action: Leland
2. Board Communication Planned 5 min  
Action: Carter  
Rationale: to develop and approve of communication update to community

F. Future Board Agenda Items 5 min

1. CDE Compensation and Benefits Survey-Schulz-September
2. Colorado Department of Education New Testing Procedures-Jolly-September

X. Executive session pursuant to C.R.S. 24-6-402(4)(f) personnel matters; Executive Director Evaluation.

XI. Adjournment (Approx. 10:00 p.m.)